

RULES OF THE
WANGANUI COMPETITIONS SOCIETY INCORPORATED

(a society duly incorporated under the Incorporated Societies Act 1908 (“the Act”))

NAME

1 The Society shall be called “The Wanganui Competitions Society Incorporated”.

OBJECTS

2 The objects of the Society are as follows:

- a) To advance education by promoting, encouraging and fostering the continuation of young people in the performing arts through the study of Dance, Music, Speech and Drama, or any other subject selected by the Executive Council.
- b) To hold Annual Competitions to provide a local platform for children (mainly) to perform in various art forms under independent professional adjudication or any other related function which would be of benefit to such performers.
- c) To award prizes to the successful competitors and to select nominees from such competitions to compete at the National Young Performer Awards.
- d) To affiliate or work in conjunction with any other society, association, club or other body or organisation having similar objects and interests.
- e) To make donations or grants etc to such persons or institutions as the Society may think expedient.
- f) To do all such other things as are expedient or conducive to the attainment of any of the aforementioned Objects provided always that nothing shall alter in any way the charitable nature of the Objects of the Society.

EXECUTIVE COUNCIL

3 The Officers of the Society shall consist of a President, two Vice Presidents, Secretary, Treasurer and an Executive Council of not less than six members. The President, two Vice Presidents, Secretary and Treasurer shall, by virtue of their office, be members of the Executive Council. A quorum shall be half of the elected Executive Council plus one. The President of each meeting shall have a deliberate and if necessary of a casting vote.

ELECTION OF EXECUTIVE COUNCIL

4 At each Annual General Meeting of the Society officers shall be elected as follows:

- 1 President
- 2 Two Vice Presidents
- 3 Three or more elected members

The above named are to be elected annually.

The Secretary and Treasurer are to be voted for the AGM or in committee from the elected members.

Candidates for the office of President, Vice Presidents, and the position of Executive Council members must be nominated and seconded in writing by members entitled to vote at General Meetings, and each nomination shall bear the written acceptance of the candidate, and must be in the hands of the Secretary fourteen days prior to the Annual General Meeting.

Candidates for the President and Vice Presidents shall be by secret ballot should there be more than one nomination for each position.

Explanatory Note:

The above clause prohibits unopposed or automatic elections of officers even where insufficient nominations are received. For example, a single candidate for President must be balloted on, and if 20 votes are cast at least 11 must be for the candidate if he or she is to be elected.

VACANCIES ON EXECUTIVE COUNCIL

5 In the event of any vacancies being unfilled after the election of candidates duly nominated, oral nominations may be accepted at the General Meeting. Any vacancy still unfilled may be filled by appointment by the Executive Council. Any vacancy occurring on the Executive Council being absent from three consecutive meetings without a satisfactory explanation, or leave of absence being granted, shall be deemed to have vacated his or her office.

MEMBERSHIP

6 The Society shall consist of Ordinary Members, who may apply for membership by written application to the Secretary, and Life Members who shall be selected on such conditions as the Executive Council may from time to time recommend.

SUBSCRIPTIONS

7 The Annual Subscription payable by Ordinary Members shall be determined by the Executive Council. Subscriptions shall be payable in advance and shall cover the period from 1 November to 31 October. The annual subscription to the Society shall be fixed by the Executive Council. The Executive Council shall have the power to remove from the list of membership the name of any member whose subscription remains unpaid after 31 October or who in their opinion is not a desirable member of the Society. Any member so removed shall have the right to appeal to the General Meeting of the Society.

REGISTER OF MEMBERS

8 A Register of Members (names, addresses, occupations and the date the member was first appointed) shall be kept by the Secretary/Treasurer at the Registered Office of the Society (a private residence which from time to time shall be determined by the Committee). Such Register to be open to inspection by any financial member during business hours.

WITHDRAWAL FROM MEMBERSHIP

9 Any member wishing to withdraw from the Society shall notify the Secretary in writing previous to 31 October. In default the member shall be liable for the subscription for the year following.

EXPULSION FROM MEMBERSHIP

10 The Executive Council may by a majority vote at an ordinary meeting expel from the Society any officer or member who has been guilty of behaviour or conduct which is liable to bring the Society into disrepute or shall fail in the observance of any lawful rule made by the Society. Any officer, official, or member who shall be expelled or who shall for any reason whatsoever cease to be a member of the Society shall have no claim to or interest in the property or funds of the Society. In the event of an appeal being made against expulsion, a Special General Meeting must be called within fourteen days of the date of appeal and such expulsion shall be upheld unless a majority of those present who are entitled to vote, vote against expulsion.

ANNUAL GENERAL MEETINGS AND SPECIAL GENERAL MEETINGS

11 The Annual General Meeting of the Society shall be held between the end of each financial year on a date before 28 February on a date to be fixed the Executive Council, of

which at least fourteen days' notice, by advertisement and by contacting financial members in writing, shall be given.

VOTING POWER AT GENERAL MEETINGS

12

- a) The voting power at any Annual General or Special Meeting shall be invested in all members of an age over sixteen years, and Life Members
- b) Mode of voting at General Meetings: At all General or Special General Meetings a resolution shall be declared carried if passed by the votes of the majority of the members present at such meeting. All voting shall be given by open votes in such manner as the President of the meeting shall decide; but the voting shall be by ballot if a majority of the members present at any such meeting shall so decide by resolution duly carried.

PROCEDURE FOR EXECUTIVE COUNCIL MEETINGS

13 The Executive Council shall not meet less frequently than monthly (with the exception of the Christmas vacation) and otherwise at such times and places as it appoints. It is not incumbent upon the Secretary to give notice of regular meetings except where a member has been absent from the previous meeting. At any Executive Council Meeting a quorum shall be not less than half the Executive Council plus one.

The order of business shall be:

1. Apologies
2. Minutes of the previous meeting
3. Business arising from the minutes of the previous meeting
4. Correspondence – inward and outward
5. Finance (accounts and financial statements)
6. General

SPECIAL MEETINGS OF EXECUTIVE COUNCIL

14 The Secretary may call a special meeting of the Executive Council at any time by giving twenty four hours notice and stating the business to be brought forward. No other business may be considered unless two-thirds of those members present agree. Members of the Executive Council will be allowed to speak only once to a motion, but may arise to a point of order or to correct a mis-statement and then only by the mover and seconder.

DUTIES OF SECRETARY

15 The Secretary shall keep a record of the proceedings of all meetings, conduct all correspondence, notify members of meetings, perform all other duties pertaining to secretarial work and comply with Section 22 of the Act. From time to time other members may be co-opted to assist.

DUTIES OF THE TREASURER

16 The Treasurer shall receive all monies on behalf of the Society and forthwith deposit same to the credit of the Society's account with such bank at Wanganui as may from time to time be determined by the Executive Council. All accounts shall be passed for payment by the Executive Council. The Treasurer shall keep a correct amount of the money received and paid and shall submit to the Annual General Meeting a statement of the accounts for the past year, which shall have been previously reviewed or audited. The Treasurer shall undertake such other acts as the Committee or a General Meeting may from time to time require and comply with Section 23 of the Act.

FINANCE

17

- a) All cheques and online transactions shall be signed or authorised by any two of the three appointed members of the Executive Council.
- b) The Committee may invest and deal with any monies of the Society not immediately required for the purposes of the Society in such manner as it thinks fit and it may from time to time vary such investments.

THE SEAL

18

- a) The Seal shall be affixed in the presence of the Secretary/Treasurer and one other member of the Executive Council.
- b) The Seal shall be kept in the custody of the Secretary/Treasurer. Whenever the Seal shall be required to be affixed to any deed or other instrument the Seal shall be affixed pursuant to a resolution of the Executive Council in terms of above, and the person so affixing the Seal shall at the same time sign the deed document or other instrument to which the Seal is affixed.

INDEMNITY OF MEMBERS OF THE COMMITTEE

19 No member of the Committee shall be liable for acts, receipts, neglects or defaults of any other member or for any loss occasioned by an error of judgement or oversight on their part or for any other loss, damage or in relation thereto the same happened through their own wilful default or dishonesty.

SETTLEMENT OF DISPUTED PENALTIES AND THE RIGHT OF APPEAL

20

- a) The Executive Council shall have the power to adjudicate upon all breaches brought to its notice.
- b) Any member charged with an offence against the Society must be dealt with at the next meeting of the Executive Council.
- c) The Executive Council shall have the right to refuse membership to any Member Organisation if it believes that such membership would not be in the best interest of the Competitions Society.
The results for any such refusal shall be stated in writing.

ALTERATION OF RULES

21

- a) No existing rule of the Society shall be altered or repealed, nor shall any new rule be added, without the consent of two-thirds of the members present at the Annual or a Special General Meeting called for the purpose, and unless at least fourteen days notice of proposed alteration, repeal or additions shall be given by advertisement or by circular letter – provided that, no addition, alteration or rescission shall be made where that addition, alteration or rescission will effect the charitable status of the Society.
- b) No alteration shall amend the winding up provision in Rule 23.
- c) If any alteration to the Rules is passed it shall come into operation on the day after the alteration is registered by the Registrar of Incorporated Societies.

POWER OF EXECUTIVE COUNCIL

22 The Executive Council shall have full control of all matters in connection with the Competitions, and the rights and privileges of members, and they shall make a report of the Annual General Meeting as to the affairs of the Society.

WINDING UP

23

- a) If the Society at a General Meeting of its members passes a resolution requiring the Society to be wound up then to be effective such resolution shall require to be confirmed at a subsequent General Meeting called for that purpose and held not earlier than thirty days after the date on which the resolution so to be confirmed was passed.
- b) In the event of the Society being wound up any money or property, after the satisfaction of all costs, debts and liabilities, then belonging to the Society shall be paid or transferred to such charitable institution(s) or fund(s) in New Zealand as have objects as similar as reasonably possible to the Objects of the Society as shall be determined at the Special General Meeting called for that purpose but in default thereof in such manner as a Judge of the High Court of New Zealand may determine.

GENERAL

24 Should any case occur which has not been provided for in these rules, the Executive Council shall consider and determine the same, and their decision shall be final.

These rules, accepted at the Special General Meeting on 25 January 2019, repeal and replace the existing registered rules.

FULL NAME	POSITION	SIGNATURE
1. Ilse Boessenkool	President	
2. Paul Sellars	Treasurer	
3. Roxanne Phillips	Secretary	